



July 2020

**Return to in-person therapy protocol—Community/Home based**

1. Call client to schedule appointment
2. Day of appointment: Employee take self temperature, must be under 100.4 to be eligible to work that day
3. Employee complete self-attestation form in Office 365
4. Day of appointment call client/home to complete attestation form on client's behalf. If any question answered in attestation does "not acknowledge" therapy appointment should be cancelled.
5. Pack PPE kit in vehicle, assure employee has the following items:
  - a. Hand soap
  - b. Paper towels
  - c. Mask
  - d. Hand sanitizer
  - e. Disinfecting wipes/bleach mix
  - f. Thermometer
  - g. Gloves (not mandatory to wear for therapy, but should have available as needed)
6. Arrive at client's home put on mask and wear at all times when in client's home  
Upon arrival to home, if anyone in the home presents as sick or symptomatic, therapist will not stay for session.
7. Wash hands upon arrival
8. Conduct therapy
9. End of therapy, sanitize any equipment brought into home
10. Wash hands prior to leaving home